

BUILDING INSPECTOR'S COMPLAINT REPORT: 9/25/12

DATE	STREET #	STREET NAME	COMPLAINT	INS	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
3/19/2012	11	LORRAINE ST	FALLEN STRUCTURE ON PROPERTY	JM	VIOLATION NOTICE ISSUED	CORRECTED	6/12/12
9/13/2012	5026	SOUTH CATHERINE ST	COUCH ON SIDE OF HOUSE	JM	VERBAL NOTICE OF VIOLATION	CORRECTED	9/14/12
9/17/2012	123	CORNELIA ST	SUPPORT POST AND GARAGE	CB		CORRECTIVE ACTION IN PROCESS	
9/19/2012		SOUTH PLATT ST	CANOE RENTALS	KB		CORRECTIVE ACTION IN PROCESS	
9/20/2012	290	MARGARET ST	PARKING LOT	JM		CORRECTIVE ACTION IN PROCESS	
9/21/2012		MACOMB ST	THREE STREET LIGHTS OUT	DJ	FORWARDED TO MUNICIPAL LIGHTING DEPARTMENT	CORRECTIVE ACTION IN PROCESS	
9/24/2012	7	WILLIAM ST	WINDOWS BLOCKED BY PLYWOOD	KB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning September 1, 2012 and ending on September 11, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	394.37
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	121.73
6127-2690	Lost/Damaged Property	-
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
	General	516.10
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	10.58
	TOTAL	526.68

Dated, Plattsburgh, NY: September 13, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Five hundred twenty-six and 68/100 dollars this 13th day of September 2012.

R. Marks
Richard A. Marks
City Chamberlain

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 09/13/12 14:34
Payment : \$ 516.10
Receipt # : 216240
Check/Credit Card #:
Clerk : 1427pjer
PLATTSBURGH, NY



Plattsburgh, New York

41 City Hall Place
Plattsburgh, New York 12901
518-563-7642
Fax 518-561-4208
hartmannm@cityofplattsburgh-ny.gov

September 24, 2012

Honorable Mayor Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh NY 12901-2938

Re: 43 Standish Street

In connection with the 2009 Housing Rehabilitation Program funded with NYS Housing Trust Fund Corp/Division of Housing and Community Renewal HOME monies, the Office of Community Development respectfully requests that it be authorized to advertise for bids for housing rehab for the following project: D'Alessandro – 43 Standish St.

Some preliminary work needs to be done before the rehab begins. An energy analysis by a certified Business Performance Institute firm, in this case the JCEO Weatherization Division, and a lead base analysis must be performed before any contract is put out for bid. A work write up will be done with the owner that will include any weatherization requirements and the necessary housing repairs.

Each proposal shall be accompanied by a certified check, payable to "City of Plattsburgh." The bid security shall be in the amount of two percent (2%) of the total bid.

A complete set of the contract documents may be obtained from the office of the City Clerk upon payment of a \$15.00 deposit for each set obtained.

Thank you for your consideration in this project.

Respectfully submitted,

Kenneth M. Primard
Rehabilitation Specialist

:mh
cc: File



Plattsburgh, New York

41 City Hall Place
Plattsburgh, New York 12901
518-563-7642
Fax 518-561-4208
hartmannm@cityofplattsburgh-ny.gov

September 18, 2012

Honorable Mayor Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh NY 12901-2938

Re: 146 Miller St (Houghton)

In connection with the 2009 Housing Rehabilitation Program funded with NYS Housing Trust Fund Corp/Division of Housing and Community Renewal HOME monies, the Office of Community Development respectfully requests that it be authorized to advertise for bids for housing rehab for the following project: Houghton – 146 Miller St.

Some preliminary work needs to be done before the rehab begins. An energy analysis by a certified Business Performance Institute firm, in this case the JCEO Weatherization Division, and a lead base analysis must be performed before any contract is put out for bid. A work write up will be done with the owner that will include any weatherization requirements and the necessary housing repairs.

Each proposal shall be accompanied by a certified check, payable to “City of Plattsburgh.” The bid security shall be in the amount of two percent (2%) of the total bid.

A complete set of the contract documents may be obtained from the office of the City Clerk upon payment of a \$15.00 deposit for each set obtained.

Thank you for your consideration in this project.

Respectfully submitted,

Kenneth M. Primard
Rehabilitation Specialist

:mh
cc: File



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

September 24, 2012

To: Mayor Donald M. Kasprzak
From: Bill Treacy, Manager
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

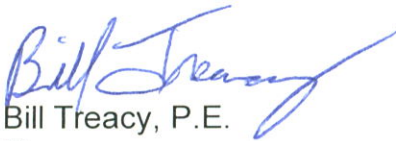
PMLD BID NO. 2012 - 9 - 1

Purchase Revenue Electric Meters

BID OPENING DATE: October 23, 2012 AT 11: 00 AM

We propose that this bid be received under PMLD Bid No. 2012 - 9 - 1, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,


Bill Treacy, P.E.
Manager

cc:
Keith Herkalo, City Clerk
Councilor Jackson, PMLD Liaison
Bid 2012-5-1 File



Plattsburgh, New York

Carole S. Garcia
Deputy City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Initial 9/27/12
Agenda 10/4/12

TO: Mayor Kasprzak and the Common Council

FROM: City Chamberlain's Office

DATE: September 25, 2012

RE: Capital Project Authorized Funding

It is requested that budget amendments to the Water Fund and Sewer Fund be approved as follows:

I. Increase Appropriated Reserves Increase Appropriated Fund Balance (Debit)	4-0512 Water Capital Reserve	\$ 238,750.00
	4-0599 Water Fund Balance	<u>360,000.00</u>
	Total	\$ 598,750.00
Increase Appropriations (Credit)	4-9550-000-9000	\$ 598,750.00
	Water Fund Transfer to Capital	
	H5110.37 2012 PW Equipment Replacement	\$ 64,750.00
	H8320.71 2012 Water System Upgrade	174,000.00
	H8320.72 2012 Water System Distribution Imprv	<u>360,000.00</u>
	Total	\$ 598,750.00
II. Increase Appropriated Reserves (Debit)	5-0513 Sewer Capital Reserve	\$ 44,750.00
Increase Appropriations (Credit)	5-9550-000-9000	\$ 44,750.00
	Sewer Fund Transfer to Capital	
	H5110.32 2012 PW Equipment Replacement	\$ 44,750.00

These amendments will authorize the use of applicable Fund Balance and Reserves to fund noted Capital Projects approved in separate Common Council Resolutions.



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

Date: September 25, 2012
MEMO TO: Mayor Kasprzak
FROM: Richard Marks
RE: Rec Complex Department – Budget Adjustment

It is being requested from the Rec Complex Department to adjust amounts for the 2012 Budget as follows:

Increase Estimated Revenue: Marathon	0-0002120-2069	\$32,666.20
Increase Appropriation: Half-Marathon Promo	2-7224000-4430	\$32,666.20

This request will provide an increase to estimated revenue for half marathon proceeds that were not budgeted in 2012 with a corresponding increase to appropriations for the half marathon costs. The net amount of this adjustment is zero as it increases the Rec Complex 2012 Budget for estimated revenues and appropriations equally by \$32,666.20.

Thank you for your attention to this request.

Cc: Carole Garcia
Steve Peters



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

August 21, 2012,

To: Mayor and Common Council

From: William Treacy, P.E., Manager

Subject: Evaluation of WPCP Substation 16 Replacement Equipment Procurement
– Bid No. 2012-8-1 received on September 20, 2012.

The management of the Plattsburgh Municipal Lighting Department and our engineer at PLM has reviewed and evaluated the six (6) bids received on the above subject Bid No. 2012-8-1. We recommend awards to the following listed bidders in the amount shown below. Awards were based on the lowest bidder meeting PMLD specifications. Please see award summary below and list of individual items awarded.

Stuart C. Irby	\$ 49,175.00
WESCO Distribution, Inc.	\$ 93,778.00
GotToGo Electric Inc.	<u>\$ 46,290.00</u>
TOTAL BID AWARD COST:	\$ 189,243.00

Respectfully Submitted,


William Treacy, P.E.
Manager

Attachment: PLM Review Letter.

CC: MLD Liaison Councilor Jackson
City Clerk
Kelly Clookey, Finance Director
Bid 2012-8-1 File



Project 9122-40

September 26, 2012

Mr. William Treacy
General Manager
Plattsburgh Municipal Lighting Department
6 Miller Street, Suite 1
Plattsburgh, NY 12901

Dear Bill:

SUBJECT: WPCP Substation 16 Replacement
Equipment Procurement – Bid No. 2012-8-1
Bid Review and Award Recommendation

Sealed bids for the above contract were opened on Thursday, September 20, 2012 at 1:00 pm at the Plattsburgh City Clerks Office. We have conducted a review of these bids. This letter contains a summary of our review, as well as a recommendation for award of the contract.

This bid is for the procurement of equipment necessary to replace the WPCP Substation No. 16. There are three line items in this bid which will be evaluated and awarded separately. A total of six bids were received, with most bids for only some of the line items. Following is a review of the bids received:

Bid Item 1 – 2000 kVA Padmount Transformer

This bid item is for two 2000 kVA padmount stepdown transformers. All six bidders included bids for this bid item. The low bid for this item is from Gottogo Electric in the amount of \$46,290 for the two transformers. Gottogo is proposing transformers manufactured by CG Power Systems. We have reviewed the information submitted with this bid and the proposed transformer is acceptable.

Bid Item 2 – 15 kV Load Interrupter Switchgear

This bid item is for the 15 kV load interrupter/automatic transfer switchgear that will be used to replace the WPCP Substation 16 switchgear. Two bids were received for this item. The low bid is from Wesco for \$93,778.00. We have reviewed the information provided in this bid and the proposed switchgear is acceptable.

Bid Item 3 – Padmount Metering Switchgear

This bid item is for a 15 kV padmounted primary metering switchgear. Two bids were received for this item. The low bid is from Irby for \$49,175.00. We have reviewed the information provided with this bid and the proposed switchgear is acceptable.

We recommend award of each line item of this bid to the low bidders as discussed above.

If you have any questions or comments concerning this correspondence, please do not hesitate to contact me.

Sincerely,

Michael C. Barrett

Michael C. Barrett
Principal Engineer

enclosures



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

Date: September 21, 2012

To: Mayor Donald M. Kasprzak

From: Bill Treacy, Manager *BT*

Subj: NYMPA'S Semi-Annual Meeting

As Manager of the Municipal Lighting Department, I hereby requests permission to attend the NYMPA's Semi-Annual Meeting on the October 30-31, 2012 to be held in East Syracuse, NY at an estimated cost of \$ 290.00.

If you have any questions, please contact me.

Atch: 2

cc: Councilor Jackson, MLD Liaison
Kelly Clookey, Finance Director
Travel File

TRAVEL REQUEST AND AUTHORIZATION - CITY OF PLATTSBURGH

TO: DEPARTMENT LIAISON COUNCILOR

Permission is hereby requested for Bill Treacy
of MLD to travel to East Syracuse, NY

for NYMPA's Semi-Annual Meeting on Oct 30-31, 2012
Hours, Incl. Travel Days

Please attach program or other literature, and back-up for estimated costs.

Estimated Costs:	Mileage	<u>\$ 95.00</u>
	Ferry/Road Tolls	<u>\$ 10.00</u>
	Hotel	<u>\$ 85.00</u>
	Meals	<u>\$ 45.00</u>
	Registration	<u>\$ 55.00</u>
	Personnel Cost (Replacement, overtime & dedicated time of attending personnel)	<u></u>
	TOTAL	<u>\$290.00</u>

Please indicate department budget code from which this trip will be expended: 731.1; 741.1; 781.1

Date: Sept 20, 2012 Dept. Head: Bill Treacy
Bill Treacy, Manager

AUTHORIZATION:

Pursuant to the authority granted me under the City of
Plattsburgh Common Council Resolution dated _____, I
do hereby authorize the above travel as requested.

Date: _____

Councilor, Dept. Liaison

Mayor

NOTE: This authorization and supporting receipts must be attached
to the travel voucher claiming reimbursement for Expenses (C.C.
Resolution, Feb. 9, 1989).

NEW YORK MUNICIPAL POWER AGENCY

6652 Hammersmith Drive, East Syracuse, New York, 13057

Phone: 315/453-1761 Fax: 315/453-7849

www.nympa.org . email: info@nympa.org

NEW YORK MUNICIPAL POWER AGENCY SEMI-ANNUAL MEETING

WHEN: **October 31st, 2012** – Meeting to begin at 9:30 A.M.

WHERE: Embassy Suites Hotel
6646 Old Collamer Rd.
East Syracuse, NY 13057
315-446-3200
www.embassysuites.com

RATES: \$121.00 Single Occupancy (includes a complimentary cooked to order breakfast and complimentary evening reception 5:30-7:30)

PLEASE MAKE YOUR RESERVATION AT THE EMBASSY SUITES
IMMEDIATELY AND MENTION THAT YOU ARE ATTENDING
THE NYMPA MEETING FOR THE SPECIAL RATE.

REGISTRATION: 8:30 A.M. Coffee & Danish will be available, Lunch is Included

FEE: \$55.00

DETACH.....DETACH.....

NYMPA
October 31st, 2012
Embassy Suites E. Syracuse, NY 13057
RETURN **BY** October 26th, 2012

Remit payment to:
NYMPA
P.O. Box 458
Solvay, NY 13209

TO: NYMPA
6652 Hammersmith Dr.
East Syracuse, NY 13057
FAX # 315-453-7849

MUNICIPALITY _____

NAMES ATTENDING _____
